

Clerk to WFPC: Andrew Harrison, PO Box 15, WEYMOUTH, DT4 8DS
Tel 01305 815866 Fax 01305 791062
Email winterbornefarringdon@dorset-aptc.gov.uk

Minutes of Meeting held on Wednesday 15th May 2019 at the Elworthy Church Hall, Winterborne Monkton at 7.00pm

1. PRESENT & APOLOGIES:

Present: Chair – Ms Jenny Webster. Vice Chair – Mr Charles Norman. Councillors: Mr Raymond Williams, Mr Graham Brant, Mr Alec Walters, Mr Roger Holehouse, Mr Andrew Murray
Dorset Council: Mr Roland Tarr, Mr Nick Ireland

Clerk to the Parish Council: Andrew Harrison. **Apologies:** Mrs Yvonne Doble

Members of the public: Ms Suzanne McSevney

2. ELECTIONS

- 2.1. Election of Chair – Cllr Webster indicated she would be happy to receive nominations to continue as Chair. Proposed Cllr Norman, seconded Cllr Brant, carried unanimously.
- 2.2. Election of vice-chair – Cllr Norman indicated he would be happy to receive nominations to continue as vice-chair. Proposed Cllr Walters, seconded Cllr Williams.

3. CO-OPTION OF COUNCILLORS

- 3.1. Cllr Brant proposed that Suzanne McSevney be co-opted as a councillor for Bincombe. Seconded Cllr Holehouse, carried unanimously.

4. SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE

- 4.1. All Councillors presented the Clerk with signed declarations, as required under the Localism Act 2011.

5. REGISTRATIONS OF INTEREST

- 5.1. All Councillors presented the Clerk with signed registrations of interest, as required under the Localism Act 2011.

6. DECLARATION OF INTERESTS AND REQUESTS FOR DISPENSATIONS.

- 6.1. There were no declarations.

7. MINUTES OF PREVIOUS MEETING of 20th February 2019. The minutes were accepted by the Council and signed as being correct by the Chair.

8. MATTERS ARISING

- 8.1. Whitcombe stables – Cllr Walters informed the council that a change of use appeared to be being carried out at the site regardless of planning permission. While horses were still located in the stud there were none in the main stables, and the houses on site were being used by persons not involved in any equestrian business. The Clerk undertook to gain clarity as to what restrictions existed on change of use of equestrian premises.

9. DORSET COUNCIL UPDATE

- 9.1. Mr Tarr introduced himself to the council after being formally welcomed to the meeting.

10. PLANNING, ROADS AND FOOTPATHS

- 10.1. A352 at Whitcombe. Cllr Walters stated that after four and a half months he had received a reply to his email to the police and crime commissioner, passing the problem to the Dorset strategic road safety partnership (DSRSP). There was some discussion and explanation of the matter with Mr Tarr who undertook to try and move things forward. Cllr Walters undertook to contact the DSRSP.
- 10.2. National park. The Clerk read to the council the draft of a letter to Matt Prosser, chief executive of Dorset council to set out the parish council's concerns regarding any consideration of a national park for Dorset. It was generally agreed that this letter could be sent.
- 10.3. Dorset mineral sites plan. The Chair outlined the contents of these documents, which were noted.
- 10.4. Cycle signage on Ridgeway hill (the old A354) – The Chair informed the council that problems were still occurring between vehicles and cyclists in this area. Mr Tarr replied that he would arrange a meeting with a highways officer and take them to see the problem.
- 10.5. Parking at McDonalds, Monkey's Jump – the Chair informed the council that the Clerk has been contacted at Michele Harding, the new Clerk at Winterborne St Martin parish council to ask if it was possible to work together to raise the issues of parking and litter at this site with the appropriate authorities. The Clerk had responded to Ms Harding to inform her of what had previously been attempted and the constraints around any expansion of the site, and advised that she also contact Mr Tarr to raise her council's concerns with him.

Mr Tarr informed the council that he had looked at the parking problem at McDonalds in some depth, and passed around a number of drawings he had made to set out some potential solutions. He believed that the land between the McDonalds car park and the roundabout belonged to either Dorset council or Highways England, both of whom would be more willing to sell in the interests of expanding the car park than the Duchy.

Other ideas included the creation of a drive through facility to reduce the number of vehicles looking to park although it was acknowledged that this might bring its own problems. Mr Tarr also put forward the idea of a land swap at the old radio station site nearby. He undertook to investigate further and report back to the council.

- 10.6. Highways – quarterly report. The Chair outlined the contents of this document to the council, which were noted.

11. PLANNING APPLICATIONS

Full details of planning applications and decisions can be viewed at:

<https://planning.dorset.gov.uk/online-applications/>

- 11.1. **WD/D/19/000541** – Erection of two storey side extension, 5 BRAMBLING CLOSE, WEYMOUTH, DT3 5SX. No objection from Bincombe, approved on 26th April. [[link](#)]
- 11.2. **WD/D/19/000056** - Extend garage ground floor; raise and replace roof to provide additional living accommodation with balcony; install roof to passageway between garage and main dwelling, THE SUMMER HOUSE, WINTERBORNE MONKTON, DORCHESTER, DT2 8NP. No objection from Monkton, approved on 5th March. [[link](#)]
- 11.3. **WD/D/19/000214** - Change of use of land & site 2.no shepherd huts, THE WILLOWS, ICEN LANE, BINCOMBE, WEYMOUTH, DT3 5PY. WFPC objected, still under consideration. [[link](#)]

- 11.4. **WD/D/18/002257** - Erect single storey extension (Full), DEWFLOCK FARM, HERRINGSTON LANE, WINTERBORNE MONKTON, DORCHESTER, DT2 8NP. This application was still under consideration. [[link](#)]
- 11.5. **WD/D/18/001728** - Change of use of agricultural building to residential dwelling and erect slate covered roof to adjacent store for use as a garage (Full), ICEN FARM, ICEN LANE, BINCOMBE, WEYMOUTH, DT3 5PY. Objection submitted on 30th September, this application was still under consideration. [[link](#)]
- 11.6. **WD/D/16/000739** - Outline application for a mixed use development comprising: up to 500 dwellings, including affordable housing; up to 8 ha of employment land (to include a new hotel, residential care home, car show rooms and other employment land); land for a new primary school; a new local centre; public open spaces, new accesses and roads, and associated infrastructure (Outline), LAND TO THE NORTH OF LITTLEMOOR ROAD, WEYMOUTH. This application was still under consideration. The Clerk undertook to write to Matt Prosser, chief executive of Dorset council setting out the parish council's ongoing concerns relating to this application. [[link](#)]

12. OTHER BUSINESS

- 12.1. **Pension auto-enrolment**. The Clerk explained that as the council was registered as an employer it fell within the purview of the pensions regulator, which required the council to make a declaration as to its pension duties on or before 6th August 2019. The Clerk explained that as his earnings from the parish council were less than £833 per month, the council did not have to automatically enrol him in a pension scheme (this being the aforementioned auto-enrolment) but that he could request to do so. The Clerk did not wish to be enrolled in such a scheme.

To ensure this was correctly recorded a form letter from the regulator's website had been sent from the Chair to the Clerk, informing him of his auto-enrolment rights. The Clerk had prepared a letter in reply, stating that he did not wish to be included in a pension scheme. This was read to the council. The Clerk undertook to make the appropriate declaration to the regulator.

- 12.2. **Ironman**. The Chair informed the council that the 2019 race routes had been published, and had not changed from the previous year. The Clerk undertook to invite the race director Alan Rose to a council meeting or another meeting with select councillors depending on availability.
- 12.3. **DAPTC – relationship with unitary authorities**. The Chair outlined the contents of a letter from the Dorset association of town and parish councils. There was some discussion regarding the local DAPTC area committee, which Cllr Holehouse undertook to investigate.

13. INTEREST AND INFORMATION

- 13.1. Cllr Holehouse noted that the council used to have a councillor with responsibility for historical and architectural liaison (Halo) but had not done so for some time. He asked the council if there would be any objection in him carrying out this role. There was unanimous support for this.

14. TREASURERS REPORT

- 14.1. **Accounts 1st February – 30th April** – these were circulated to councillors prior to the meeting.
- 14.2. **Annual accounts 2018-19**. The clerk presented the accounts for the previous financial year. Proposed Cllr Walters, seconded Cllr McSevney, carried unanimously.
- 14.3. **Annual return 2018-19**. The clerk presented the annual return for the previous year. Proposed Cllr Norman, seconded Cllr Holehouse, carried unanimously.

- 14.4. Payment – BHIB insurance - £275.22. This was a reduction of £9.86 on the previous year. Proposed Cllr Norman, seconded Cllr Walters, carried unanimously.
- 14.5. Payment – DAPTC subscription - £246.41. This was a rise of £7.87 on the previous year. Proposed Cllr Norman, seconded Cllr Walters, carried unanimously.
- 14.6. PAYE update. The Clerk informed the council that the PAYE submission activities had gone well. For the small wage the Clerk was paid he was happy to be paid annually (he had previously been paid quarterly) as this lessened the administrative burden.
15. **PUBLIC PARTICIPATION.** No members of the public were present.
16. **DATE OF NEXT MEETING – 21st August 2019**

The meeting closed at 8.50pm.

<p style="text-align: center;"><u>LOCATION FOR NEXT MEETING:</u> WINTERBORNE MONKTON VILLAGE HALL, WINTERBORNE MONKTON, DORCHESTER DT2 9PT</p>
