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*Minutes of Meeting held on Wednesday 18<sup>th</sup> February 2015 at Monkton Village Hall at 7.00pm*

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**1. PRESENT & APOLOGIES:**

**Present:** Chair – Ms J. Webster. Councillors; Mr R. Williams, Mrs Y Doble, Mr G. Brant, Mr D. Read, Mrs S. McSevney, Mr A. Walters, Mr R. Holehouse.

Dorset County Council: -. West Dorset District Council: Mr R. Freeman.

**Clerk to the Parish Council:** Andrew Harrison. **Apolo****gies:** Mr C. Norman, Mr A. Canning

**2. ELECTIONS**

- 2.1. Election of Chairman. Cllr Webster indicated she was willing to stand for another year as Chair. Seconded Cllr Williams, carried unanimously.
- 2.2. Following a proposal by Cllr Read, Cllr Williams indicated he was willing to stand for another year as Vice-Chair. Seconded Cllr McSevney, carried unanimously.

**3. SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE** by all Councillors.

**4. REGISTRATION OF INTEREST** forms completed by all Councillors.

**5. DECLARATION OF INTERESTS AND REQUESTS FOR DISPENSATIONS.**

- 5.1. Cllr Walters declared an interest in late item 10.7.

**6. MINUTES OF PREVIOUS MEETING** of 18<sup>th</sup> February 2015 - the Minutes were accepted by the Council and signed as being correct by the Chair.

**7. MATTERS ARISING**

- 7.1. All matters arising were dealt with in the agenda.

**8. COUNTY AND DISTRICT UPDATE**

- 8.1. Cllr Freeman introduced himself to the Parish Council. As a newly elected member he did not have any matters of note to update the Council with at this stage.

**9. PLANNING, ROADS AND FOOTPATHS**

- 9.1. West Dorset, Weymouth and Portland Local Plan. The Clerk outlined the current status of the local plan. The inspector Mr Crysell continued to consider comments made and revised household projections following the inquiry last year, before issuing his final report later this year. The two local authorities will then consider the report before preparing a final version of the plan to take forward for adoption.
- 9.2. Littlemoor play area. There was further discussion on this matter. The Clerk had drawn up a draft letter for consideration. Cllr McSevney indicated that the initial idea for a play area could simply be space to kick a ball around. The Clerk undertook to redraft the consultation letter, for discussion at the next meeting.
- 9.3. A352 at Whitcombe. Cllr Walters updated the Council on the current situation. The Clerk had drawn up a letter which would be sent to Oliver Letwin following Cllr Walters' meeting with him.

- 9.4. DCC – Weymouth Relief Road – side roads order – changes to the definitive map. The Chair informed the Council that the many changes to rights of way brought about by the construction of the Weymouth Relief Road had now been added to the definitive map of rights of way. The Parish Council now had a set of detailed maps showing the changes.
- 9.5. DCC – Dorchester Road Improvement Scheme. The Chair explained that there had been no further progress on this matter since the consultation last year. She explained that the Clerk had written to Emma Baker and had received a reply stating “*We do not have the resources available to work on this scheme at present as other schemes across the county are a higher priority. When we have the resources available we will pick this scheme back up, however I am unsure when this will be at this time.*”
- 9.6. DCC – Installation of travel information signs. The Chair explained to the Council that the cable installation that had been taking place along the A354 at Winterborne Monkton was to facilitate installation of an electronic travel information sign. Following installation and testing the sign would be used to display information on parking availability in Dorchester along with travel updates from further afield.

## 10. PLANNING APPLICATIONS

*Full details of planning applications and decisions can be viewed at:*

<http://webapps.westdorset-dc.gov.uk>

- 10.1. **WD/D/15/000423** – *Outline application to erect 2 No. detached dwellings with garages (Outline), COOMBE FARM, CHAPEL LANE, UPWEY, WEYMOUTH DT3 5NB.* WFPC maintained its objection in this new application.
- 10.2. **WD/D/15/000522** – *Erect stable block and form car park. Remove hedgerows and erect access gates and fencing (Full), LAND TO NORTH EAST OF LOWER ASHTON FARM, MARTINSTOWN.* The Chair explained that WFPC had been consulted on this application, it being within the Martinstown boundary, however Cllr. Norman had been approached by residents who had numerous concerns regarding the application. WFPC objected in response to this. Still under consideration.
- 10.3. **WD/D/14/002410** – *Modify Section 106 agreement dated 25th August 1999 (Modification and Discharge of Planning Obligation), WHITCOMBE BARN FARM, WHITCOMBE, DORCHESTER, DT2 8NL.* WFPC objected to this application. The applicants withdrew the clause requesting the removal of the farmhouse from the S106 agreement (WFPC’s objection), the remainder of the application of was approved on 20<sup>th</sup> March.
- 10.4. **WD/D/15/000078** – *Installation of one 0.6 metre diameter dish antennas on the existing 45.0 metre high tower, ARQUIVA TRANSMITTING STATION, BINCOMBE DOWN, BINCOMBE.* No objection from WFPC, approved on 11<sup>th</sup> March.
- 10.5. **WD/D/15/000037** – *Use as a dwelling, BAYARD FARM, BAYARD BARN, BINCOMBE.* No objection from WFPC, approved 18<sup>th</sup> March.
- 10.6. **WD/D/14/002634** – *Relocation of the Weymouth & Portland 'pineapples' from Weymouth park & ride to new positions adjoining the A354 (one to each side) nr Down Farm, close to the boundary between Weymouth & Portland Borough & West Dorset District (Full), LAND NR DOWN FARM ADJOINING A354 WEYMOUTH RELIEF ROAD, RIDGEWAY, BINCOMBE.* No objection from WFPC, approved 20<sup>th</sup> February.
- 10.7. **WD/CA/15/00135** – *3 No. Ash trees – crown reduction by 60% 25% 50% respectively, WHITCOMBE MANOR, WHITCOMBE, DORCHESTER DT2 8NY.* **New application** for tree work at Whitcombe Manor. It was noted that the proposed work was to keep the aforementioned trees clear of overhead lines

which had previously been done in the past. No objections.

## 11. OTHER BUSINESS

- 11.1. Transparency code – The Clerk outlined the contents of two briefing notes from NALC on the transparency code. From 1<sup>st</sup> July WFPC would comply with the Smaller Authorities (Transparency Requirements) (England) Regulations 2015/494, by publishing electronically:
- items of expenditure over £100
  - end of year accounts (already done)
  - annual governance statement (from the annual return)
  - internal audit report (again from the annual return)
  - list of councillor responsibilities
  - details of public land and building assets held (none)

The Clerk also explained that from the financial year 2017-18 the requirement for parish councils to be externally audited would be removed. Until that point the existing regime where small parish councils are audited by BDO Stoy Hayward remains in place, administered by a new Audit Appointments Body following the winding up of the Audit Commission earlier this year. As a reminder to councillors the external audit was funded centrally incurred no cost to the Council.

- 11.2. Boundary Commission – review of DCC ward boundaries. The Chair outlined the current status of the review. The boundary commission recommended that the number of County Councillors be increased from 45 to 46. They also recommended amending the borders of the Linden Lea division (the division that WFPC sits wholly within) to reduce the population figure in the division by 2%. This would not affect any of the WFPC parishes, but the eastern boundary of the division would now be Monkton, with Martinstown moved into the neighbouring Chickerell and Chesil Bank division. In the north of the division Cheselbourne would be moved into the neighbouring Three Valleys.

There was some discussion regarding the division boundaries. Cllr Williams observed that it was good to see the Boundary Commission trying to get the ratios correct. Cllr Brant asked if there was local representation on the Boundary Commission.

- 11.3. Community emergency planning seminar. The Chair outlined the contents of this document, which were noted.
- 11.4. Challenge Weymouth 2015. The Chair explained that the event would be returning to Dorset on 13<sup>th</sup> September this year, with the cycling event using a similar route to last year. Cllr Holehouse noted that there were issues last year with signage and organisation of the cycling route.
- 11.5. Small business broadband vouchers. The Chair outlined the contents of this document, which were noted.
- 11.6. Greenhill Barton fingerpost update. The Chair informed the Council that the fingerpost had been installed. The Clerk undertook to write to Mr Jones of Sutton Poyntz to thank him for his efforts.

## 12. INTEREST AND INFORMATION

- 12.1. No additional matters were raised.

## 13. TREASURERS REPORT

- 13.1. Accounts 1<sup>st</sup> February – 30<sup>th</sup> April – these were circulated to councillors prior to the meeting.
- 13.2. Annual accounts 2013/14 – The Clerk presented the accounts, which had been circulated to

councillors prior to the meeting. Proposed Cllr Walters, seconded Cllr McSeveny, carried unanimously.

13.3. Annual Return 2013-14 – The Clerk presented the annual return. Proposed Cllr Read, seconded Cllr Williams, carried unanimously.

13.4. Payment – Aon Insurance – the Council's insurance premium payment was unaltered from the previous two years at £312.77. Proposed Cllr Holehouse, seconded Cllr Brant, carried unanimously.

14. **PUBLIC PARTICIPATION.** No members of the public were present.

15. **DATE OF NEXT MEETING – 19<sup>th</sup> August 2015**

*The meeting closed at 8.30pm.*