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*Minutes of Meeting held on Wednesday 18<sup>th</sup> May 2011 at Monkton Village Hall at 7.00pm*

**1. PRESENT & APOLOGIES:**

**Present:** Chairman - Mr R. Harrison. Vice-Chairman - Mr R Williams. Councillors; Mrs U. Norman, Mr C. Norman, Mrs Y Doble, Mrs S. Bartlett, Mr A Walters, Mrs L Cheeseman, Mr A. Miller, Mrs S. McSevery, Mr M. Talbot

Dorset County Council: Mr D. Crowhurst

West Dorset District Council: Mr S. Slade

**Clerk to the Parish Council:** Andrew Harrison

**Apologies:** Mrs M. Miller, Mr D. Read, Mr C. Foot

**2. ELECTIONS**

- 2.1. Election of Chairman. Cllr R. Harrison was unanimously re-elected as Chairman.
- 2.2. Election of Vice-Chairman. Cllr. R. Williams was unanimously re-elected as Vice-Chairman
- 2.3. The Chairman welcomed Michael Talbot as a new Councillor for Winterborne Came.

**3. SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE BY ALL COUNCILLORS**

- 3.1. Declarations of Acceptance were completed and signed by all Councillors, with additional Declarations as required signed by the Chairman and Vice-Chairman.

**4. REGISTRATIONS OF INTEREST**

- 4.1. New Councillors completed full Registration forms.
- 4.2. Existing Councillors completed an amendment form where necessary.

**5. PUBLIC PARTICIPATION**

**6. DECLARATIONS OF INTEREST REGARDING AGENDA ITEMS**

- 6.1. Cllr A. Miller declared an interest in item 9.7
- 6.2. Cllr Williams declared an interest in item 10.5
- 6.3. Cllr C. Norman declared an interest in item 10.6

**7. MINUTES OF PREVIOUS MEETING** of 16<sup>th</sup> February 2011 - the Minutes were accepted by the Council and signed as being correct by the Chairman.

**8. MATTERS ARISING**

- 8.1. **Travellers at Whitcombe Depot** - Cllr Walters informed the Council that he had received an update from David Blackburn at DCC. Mr Blackburn had asked the Traveller Liaison Officer to get the travellers to move as there was a requirement to use the depot. It was agreed that it was important to co-ordinate this move with getting the site secured. Cllr Walters stated that central government had

mandated making planning officers available over long weekends to prevent traveller sites becoming established. Cllr Slade informed the Council that the issue was to be discussed by the District Council. It was decided to write to David Evans, WDDC, setting out the importance of having officers on call for this purpose.

## 9. PLANNING, ROADS AND FOOTPATHS

- 9.1. Weymouth Relief Road – The Chairman outlined the current situation. Using the Council’s laptop he showed Councillors a number of photographs of the works in progress.

He informed the Council that the Relief Road opened to traffic on 17<sup>th</sup> March. Work on Bincombe Junction was now underway and the junction would be opened in August. The Chairman informed the Council that there had been some discussion about what whether the one-way order in Bincombe should be reinstated once the junction opened. He stated that Dorset County Council had no preference, but suggested a three month trial of two-way traffic with the intention of gaining a consensus amongst the residents of Bincombe. This would not prejudice any final decision.

He added that work at Winterborne Monkton continued; the southbound bus stop had been completed and the northbound bus shelter now had the correct “Winterborne Monkton” lettering. Work was ongoing to arrange the installation of the pedestrian refuges.

Cllr C. Norman reported numerous interruptions to the electricity supply in Winterborne Monkton, with one lasting up to thirteen hours. Cllr Crowhust confirmed he had spoken to Miles Butler at DCC but stated that it was important for affected parties to register their claim.

- 9.2. A35 roundabout improvements – The Chairman outlined the current situation. The A35 roundabout works were complete and included refuge islands and a right-hand filter lane for Maiden Castle Farm. There was some discussion around speed limits on the A354 from the roundabout to Monkton, and from Monkton to the western edge of the village and Grooms Cottage in the east. It was decided to formally request these roads for consideration of a speed limit.

- 9.3. Icen Farm. The Chairman outlined the current situation and detailed the latest correspondence. He informed the Council that the “Unauthorised Building” application, which WFPC had given very conditional support to subject to a number of conditions, had been refused. He stated that the planning officer’s report noted that the application and the unauthorised building itself contravened a number of local plan policies, stating at one point **“To allow any form of justification for the existing structure in relation in Policy SS4 would in effect give a green light for the erection of unauthorised structures in the AONB with the hope value that they could be made lawful under this policy.”**

The Chairman informed the Council that the Clerk had contacted Kevin Perry (Planning Enforcement, WDDC) to enquire as to the next steps with this building. Mr Perry replied *“The Council has two options. Firstly it can instigate prosecution proceedings for non compliance with the requirements of an enforcement notice and, secondly, it could consider taking direct action and instruct contractors, on behalf of the Council, to demolish the property. I will be discussing the matter with planning officers shortly to receive instructions from them as to what they wish me to proceed with. I will update you when I have received further instructions in this matter.”*

- 9.3.1. Replacement dwelling application (1/D/11/000440) – WFPC objected on the grounds of creation of precedent, non-compliance with the original terms of occupancy and the attempt to replace a single-storey temporary structure with a two-storey permanent one.

- 9.4. A352 Dorchester - Broadmayne. The Chairman outlined recent correspondence with the County Council. Cllr Crowhurst stated that Cllr Finney had undertaken to look at the policy with regard to the setting of speed limits. It was agreed that the Council would proceed by formally requesting a speed

limit for this stretch of road.

- 9.5. Dorchester Park and Ride – The Chairman informed the Council that the Clerk had responded to the consultation supporting the use of the Monkeys Jump site, but noting that any proposal including the A354 site would not be supported. There was some discussion about recent mentions of the project in the Dorset Echo, specifically to do with an unfavourable reaction to the Monkeys Jump site from residents of Martinstown. The Clerk undertook to write a further letter restating the Council's position especially with regard to the use of Duchy Land outside of the Dorchester bypass, and supporting the new use of the Weymouth park and ride to serve Dorchester.
- 9.6. WDDC – Parish/Town Development Survey – The Chairman explained that West Dorset was one of the authorities currently piloting the “neighbourhood planning” element of the Government's localism bill in Sherborne and Cerne Abbas. He continued that the questionnaire would be used as a precursor to a possible future roll out of that and also the drawing up of a new local plan. The Clerk undertook to complete the questionnaire.
- 9.7. DCC – Public Path diversion (Bridleway 2 Whitcombe, part Bridleway 1, Footpath 3 & Bridleway 7 Came). The Chairman outlined the contents of this document, which were noted. There were no objections.

## 10. PLANNING APPLICATIONS

*Full details of planning applications and decisions can be viewed at:*

<http://webapps.westdorset-dc.gov.uk>

- 10.1. DCC 1/D/11/000118 – *Change of use of main group of buildings – Blocks A1-A6, Block B (main house), Block C (Bungalow), Blocks D1 & D2 (Woodside) – to composite use (classes D1, B1); replacement of storage building; parking, landscaping and associated work. Variation of condition 6 of 1/D/10/001347 to allow the date for the completion of the access, turning area and parking space to be altered to 01 October 2011, MONKTON PARK, WINTERBORNE MONKTON.* Granted on the condition that access, turning area and parking works are complete by 1<sup>st</sup> October 2011.
- 10.2. DCC 1/D/10/001372 - *The construction and operation of an Anaerobic Digestion and Combined Heat and Power Plant and associated infrastructure including a new site access road at Rainbarrow Farm (Site 1) and underground service corridor linking to a new Combined Heat and Power engine in existing Engine House (Site 2) at Poundbury to supply Poundbury with renewable heat and power (County Matter), RAINBARROW FARM, MARTINSTOWN.* No objection from WFPC (part of the underground “service corridor” passes through the north of Winterborne Monkton parish), granted by DCC.
- 10.3. WDDC 1/D/11/000112 – *Conservation Pond, LAND OPPOSITE WHITCOMBE MONYMUSK RACING STABLES, WHITCOMBE DOWN ROAD, WHITCOMBE, DT2 8NY.* No objection from WFPC, approved by WDDC
- 10.4. WDDC 1/D/11/000588 – *Retain garage & store (full), WHITCOMBE BARN FARM, WHITCOMBE DOWN ROAD, WHITCOMBE, DORCHESTER, DT2 8NL.* New application, no objections.
- 10.5. WDDC 1/D/11/000587 – *Retain siting of office/cabin in farmyard (full), WHITCOMBE BARN FARM, WHITCOMBE DOWN ROAD, WHITCOMBE, DORCHESTER, DT2 8NL.* New application, no objections
- 10.6. DCC 1/D/11/000641 – *Construct concrete in-ground slurry storage compound (Waste County Matter), MANOR FARM, WINTERBORNE MONKTON, DORCHESTER DT2 9PT.* New application, no

objections.

## **11. OTHER BUSINESS - done**

- 11.1. DCC – Library update – The Chairman outlined the contents of this document, which were noted.
- 11.2. Dorset Community Action update. The Chairman outlined the contents of this document, which were noted.
- 11.3. South Western Ambulance Service NHS Trust – update – The Chairman outlined the contents of this document, which were noted.
- 11.4. WPBC/WDDC shared services update – The Chairman outlined the contents of this document, which were noted.
- 11.5. Ancient Monuments + AONB – Natural England – coastal access to Weymouth Bay – report to the Secretary of State - The Chairman outlined the contents of this document, which were noted.

## **12. INTEREST AND INFORMATION**

- 12.1. No items.

## **13. TREASURERS REPORT**

- 13.1. HMRC – new guidance re employment – The Clerk informed the Council that HMRC have decided to issue new guidance on the tax treatment for parish clerks. The new guidance states that Parishes should register with HMRC as an employer and operate PAYE for their employees. He said that advice from DAPTC stated that there may be further clarification to come from HMRC particularly around the levels at which councils would have to register for PAYE. He concluded that on the advice of DAPTC he was awaiting further clarification and would keep the Council informed.
- 13.2. Accounts 1<sup>st</sup> February – 30<sup>th</sup> April – these were circulated to councillors prior to the meeting.
- 13.3. Annual Accounts to year end 31st March 2011. The Clerk presented the year-end accounts to the Council. Proposed Cllr C. Norman, seconded Cllr A. Miller, carried unanimously.
- 13.4. Annual Return to year end 31st March 2011. The Clerk presented the Annual Return to the Council. Proposed Cllr Cheeseman, seconded Cllr U. Norman, carried unanimously.
- 13.5. Clerk's Statement of Assurance. The Clerk made a statement to the Council that he was responsible for his own Self Assessment and National Insurance contributions in respect of his earnings from the Council.
- 13.6. Payments
  - 13.6.1. Aon Insurance. £334.23, proposed Cllr Cheeseman, seconded Cllr Walters, carried unanimously.

## **14. DATE OF NEXT MEETING – 17<sup>TH</sup> AUGUST 2011**

## **15. DATES OF FOLLOWING MEETINGS: 16<sup>th</sup> November 2011, 15<sup>th</sup> February 2012**

*The meeting closed at 2033 (8:33pm)*