

**Clerk to WFPC:** Andrew Harrison, PO Box 15, WEYMOUTH, DT4 8DS  
Tel 01305 534661 Mob 07770 357175  
Email [winterbornefarringdon@dorset-aptc.gov.uk](mailto:winterbornefarringdon@dorset-aptc.gov.uk)

*Agenda for next meeting at 7:00pm on Wednesday 21st May 2025 to be held at  
Elworthy Church Hall, Winterborne Monkton, Dorchester DT2 9PT*

**1. Present & Apologies**

**2. Elections**

- 2.1. Election of Chair
- 2.2. Election of Vice-Chair

**3. Declaration of Interests and Requests for Dispensations** re items on the Agenda.

**4. Public participation**

**5. Minutes of previous meetings – 19th February 2025**

**6. Matters Arising from the previous Minutes**

**7. Dorset Council update - Councillor Roland Tarr**

**8. Planning, Roads, General -**

- 8.1. A352 at Whitcombe
- 8.2. Rainbarrow Farm anaerobic digester - correspondence
- 8.3. Environment Agency - flood incident control room drop-in, Blandford, 5th June

**9. Other planning matters**

- 9.1. **P/FUL/2024/07512** - Erect single storey modular building, install perimeter fencing, MONKTON PARK, DT2 9PS. [[link](#)] No objection, approved on 8th May.
- 9.2. **P/LBC/2025/00675** - Repair and patch a portion of the East North East portion of the roof using water reed instead of straw (change of materials), SHEPHERDS COTTAGE, WHITCOMBE DT2 8NY. [[link](#)] No objection, approved on 16th April.
- 9.3. **P/ESP/2025/02391** - Environmental Impact Assessment scoping opinion, development of nine houses, MARSH DAIRY, LITTLEMOOR ROAD, WEYMOUTH DT3 6AG. [[link](#)] Neighbouring parish (Weymouth), not a planning application at this time.
- 9.4. After-date planning applications

**10. Other Business**

- 10.1. Insurance arrangements
- 10.2. Future email arrangements
- 10.3. Bank signatories and banking arrangements
- 10.4. Review of financial risk assessment
- 10.5. Clerk's report

**11. Matters of Interest, Information or other business**

**12. Treasurers Report -**

- 12.1. Accounts 1st February - 30th April
- 12.2. Annual accounts 2024-25
- 12.3. Annual return 2024-25 - annual governance statement
- 12.4. Annual return 2024-25 - accounting statements
- 12.5. Annual return 2024-25 - certificate of exemption
- 12.6. Payment - insurance - as per earlier item
- 12.7. Payment - DAPTC subscription and email - £130.00

12.8. Payment - DAPTC future planning event - £75.00

13. Date and location of next Meeting – 20th August 2025, 7pm at Elworthy Church Hall

---

## TRANSACTION REPORT

1st February - 30th April 2025

| Date                      | Chq No | Description                              | Category                     | Amount     |
|---------------------------|--------|--|------------------------------|------------|
| BALANCE 31/01/25          |        |  |                              | £4,304.63  |
| 2/19/2025                 | 344    | Andrew J Harrison                        | Bus. Expenses:Clerk Wages    | -£2,172.80 |
| 2/19/2025                 | 345    | HMRC - PAYE PC1                          | Bus. Expenses:Clerk Wages    | -£543.20   |
| 2/19/2025                 | 346    | Andrew J Harrison - Expense Reimbursemen | Bus. Expenses:Other Expenses | -£16.00    |
| 3/18/2025                 |        | Lloyds Bank Plc                          | Bank Charge                  | -£4.25     |
| 3/18/2025                 |        | Historic Error Correction                | Misc                         | -£0.20     |
| TOTAL EXPENDITURE         |        |  |                              | -£2,736.45 |
| 4/25/2025                 |        | Dorset Council                           | Precept                      | £1,680.00  |
| TOTAL INCOME              |        |  |                              | £1,680.00  |
| TOTAL 01/02/25 - 30/04/25 |        |  |                              | -£1,056.45 |
| BALANCE 30/04/25          |        |  |                              | £3,248.18  |
| TOTAL INFLOWS             |        |  |                              | £1,680.00  |
| TOTAL OUTFLOWS            |        |  |                              | -£2,736.45 |

---

## ANNUAL RETURN CALCULATION

|                                  | FY 2023-24 | FY 2024-25 |
|----------------------------------|------------|------------|
| Brought forward                  | £ 1581.00  | £ 1435.00  |
| Annual precept                   | £ 3070.00  | £ 3260.00  |
| Other receipts                   | £ -        | £ 258.00   |
| Staff costs                      | £ 2507.00  | £ 2716.00  |
| Loan interest/capital repayments | £ -        | £ -        |
| Total other payments             | £ 709.00   | £ 662.00   |
| Balances carried forward         | £ 1435.00  | £ 1575.00  |

*These figures form the basis of the Council's annual audit return in the format specified by the Audit Commission. The figures are taken from the Accounts overleaf and rounded up as required by the Commission. The balance carried forward is the sum of the cashbook balance in hand and petty cash held on 31<sup>st</sup> March 2025.*